

ARMY INSTITUTE OF LAW

(Accredited Grade 'A' by NAAC)

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC) (SESSION 2016-2017)

1. A meeting of IQAC Cell was held on 21 May 2017 at Army Institute of Law, Mohali. The following were present in the meeting:-

1.	Dr Tejinder Kaur	Presiding Officer
2.	Col Harbinder Singh (Retd)	Member
3.	Col Jagdish Chander (Retd)	Member
4.	Dr Shiva Satish Sharda	Coord IQAC
5.	Ms Ekjyot Kaur Gujral	Member IQAC
6.	Dr Sheetal Kapoor	Member IQAC
7.	Mrs Sunita Mehta	PA
8.	Mr Kanwaljit Singh	Member Adm
9.	Dr Bajirao A Rajwade	Coord Moot Court Society

2. The Presiding Offr welcomed all the members. A brief update was given about the Institute. The following agenda points were discussed and deliberated upon were as under:-

Sr. No.	Agenda Point	Views of the Members	Action
1	Autonomous status to the Institute	Members were of the opinion that since the institute is established and have made a name in the field of legal education, effort should be made to get the autonomous status for the institute	A committee to be constituted which needs to bring out the benefits/ disadvantages to the institute within one month before the IQAC members. After due analysis by IQAC, the case to be presented to the Management.
2	Regularization of the Faculty	There is a need to have more regular faculty as per the norms of the UGC/affiliating university. This will help the institute to get more competent/ suitable faculty. All members agreed for the same.	The case to be taken up with the Management to get approval for permanent faculty. The point can be taken as agenda point in the Director's Conf with HQ AWES.

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3	Scholarship from the Alumni/Corporate	To encourage the students to excel in academics, there is need to take initiative and support from the alumni's. They need to be encouraged to award scholarships to the subject toppers.	A committee be constituted to short list the subjects for which the alumni can be encouraged to award scholarships. Alumni need to be approached through the placement cell. A detailed report need to be submitted to IQAC
4	Latest Teaching Aids to improve academics	All class rooms are fitted with Projectors. Institute provides various on-line software on which the students have access. E-books also to be purchased. Members feel that there is need to monitor the research done by the students	E-books/E-Journals to be subscribed should be on the recommendation of the students and the Library Committee. The committee to submit report within one month
5	External examiner for Moot Presentation of 4 th and 5 th year	As per Punjabi University syllabus there are two moot of 30 and 40 marks each for 4 th and 5 th year. The members are of the view to improve the advocacy skills, bench should have one external examiner along with the internal faculty. This will help the improve the court craft and the confidence among the students. The point was also discussed in the Academic Advisory Committee Meeting.	Modalities need to be worked out to make a panel of Prof /Advocates as external examiners. The financial implication of calling external examiner needs to be worked out.

Sr. No.	Agenda Point	Views of the Members	Action
6	Familiarization visit to various Forums	The members suggested that students should be sent to various Forums e.g. Lok Adalats/Central Admn Tribunals/AFT etc to know their functioning. Legal awareness camps in the nearby villages to be organized	Faculty to be detailed who can plan well in the beginning of the session and submit report to the IQAC

3. The Coordinator IQAC thanked all the members.

Sd/-
 (Dr Shiva Satish Sharda)
 Coordinator IQAC & Asst Prof of Law

COUNTERSIGNED

Sd/-
 (Dr Tejinder Kaur)
 Presiding Officer & Offg Principal