

ARMY INSTITUTE OF LAW

(Accredited Grade 'A' by NAAC)

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC) (SESSION 2015-2016)

1. A meeting of IQAC Cell was held on 30 May 2016 at Army Institute of Law, Mohali. The following were present in the meeting:-

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| 1. | Dr Tejinder Kaur | Presiding Officer |
| 2. | Col Jagdish Chander (Retd) | Member |
| 3. | Mrs Shiva Satish Sharda | Coord IQAC |
| 4. | Mrs Amita Sharma | Member |
| 5. | Dr Bajirao A Rajwade | Member |
| 6. | Mrs Jagjit Kaur | PA |
| 7. | Mrs Harjeet Kaur | Member Adm |
| 8. | Institute Prefects (Boy & Girl) | Student Members |

2. The Presiding Offr welcomed all the members. A brief update was given about the Institute. The following agenda points were discussed and deliberated upon were as under:-

Sr. No.	Agenda Point	Views of the Members	Action
1	Air conditioners in Class Rooms	The point was discussed in detail. Members were of the view that extreme warm weather conditions are here in this region from Apr 15 to 15 Sep. Hence, there is requirement that all the class rooms are fitted with ACs.	Since this involves financial implications on the institute, case to be taken up for wiring for installation of ACs and its procurement. A board to be detailed for the above.
2	Replacement of existing lights with LEDs	Keeping in view the electricity consumption and likely escalation of electricity charges, it is felt that there is need to replace the existing lights with LED lights. This will help to save the electricity expdr. All members agreed for the same.	After market survey, order should be placed to the reputed vendor and completion report to be put up to the IQAC

3	Installation of CCTV Cameras at diff locations in the campus	For the safety and security of the students in the hostels and peripheral is of utmost importance. It is agreed that the cameras to be installed in the common places and near the outside wall and entry gate for security purposes	Demonstration of the cameras and the places to be organized at the earliest and then After the trial test, supply order to be placed and to be made functional on priority. Privacy of the students to be kept in mind at the time of installation of cameras
4	Maintenance of Fire Fighting Equipment	Members agreed that there is need to maintain the Fire Fighting equipment and the system should be fully operational. NOC from the Fire Fighting Dept is required	After all necessary actions, details to be put up to the IQAC for their records
5	Upgradation of Moot Court room	Present Moot Court Room needs upgradation to match up with any reputed institute. The details can be worked out by a committee	A board to be detailed to work out the modalities for the upgradation and submit report within one month to the IQAC so that necessary action can be taken
6	Renovation of Multipurpose Hall	The Multipurpose hall with seating capacity of nearly 400 is utilized for weekly lectures/national level events where the dignitaries from diff fields are invited. This needs upgradation. There is also a need to replace the present audio system.	A board to be constituted to work out the details for upgradation of the hall. After discussions with IQAC, decision to be taken for the type and time for renovation

3. The Coordinator IQAC thanked all the members.

Sd/-
(Mrs Shiva Satish Sharda)
Coordinator IQAC & Asst Prof of Law

COUNTERSIGNED

Sd/-
(Dr Tejinder Kaur)
Presiding Officer & Offg Principal