



ARMY INSTITUTE OF LAW

Sector - 68, Mohali, INDIA, PIN-160 062
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1700/AIL/P/ 677

06 Jun 2025

ARMY INSTITUTE OF LAW

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 27th MAY 2025

1. A meeting of IQAC was held on 27th May 2025 at Army Institute of Law, Mohali. The following were present in the meeting: -

(a)	Dr Tejinder Kaur, Principal	Chairperson, IQAC
(b)	Col Gurdev Singh, Registrar	Senior Administrative Officer
(c)	Dr Ekjyot Kaur Gujral	Coordinator IQAC
(d)	Ms Upagya Sharma	Co-Coordinator IQAC
(e)	Dr Amit Kumar	Co-Coordinator IQAC
(f)	Dr Inderpreet Kaur	Special Invitee
(g)	Dr Harpreet Kaur Dhillon	Special Invitee
(h)	Dr Vibhuti Jaswal	Special Invitee

2. The Coordinator, IQAC, welcomed all the members. Progress on the points of the last meeting held on 21st January 2025 was reviewed on the following points:-

- For the course of B.Com. LL.B - 2 posts for regular appointment (One for Law and One for commerce) have been advertised and the appointment would be made before the commencement of new academic session of 2025 -2026. A list of books required for the new course of B.Com. LL.B has been prepared and ordered by the library. The class room for the B.Com LLB is fully equipped with the required infrastructure.
- The institute is in discussions with Nottingham Law School, UK, to host an International Seminar and with NHRC, New Delhi, for a National Seminar.
- An IMS (Information Management System) portal has been developed for the institute to streamline academic and administrative processes within the institution. A training session was conducted for faculty members to familiarize them with the portal's usage. During the training, faculty provided valuable feedback and suggested several enhancements to improve user experience and efficiency. These suggestions are currently being reviewed.
- A list of 50 senior alumni has been compiled by the placement cell of the institute who are being contacted on a regular basis to assist 4th and 5th-year students with internships, interview preparation and placements.



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e) A synthetic volleyball court is being constructed for use from the 2025–2026 session, and new musical instruments have been purchased to upgrade the music room for the students.

3. The additional agenda points that were discussed and deliberated upon are as under: -

AGENDA POINT 1 BCI REQUIREMENTS FOR THE RUNNING OF THE COURSE

4. The institute is approved by the Bar Council of India (BCI) for running B.A. LL.B and B.Com LL.B courses. For retention of the said approval certain recommendations have been made by the BCI in the approval letter for the aforementioned courses –

(a) Upgradation of the moot court room- The institute had already upgraded the moot court room with the necessary infrastructure and photos of Mahatma Gandhi and Dr BR Ambedkar as directed by BCI.

(b) Shifting of the Legal Aid Cell

(c) Increase in the size of the existing class-rooms and construction of 4 new classrooms. The institute already has 16 classrooms ready for running the existing courses.

These aforementioned points were highlighted by the BCI during their inspection of the institute conducted on 10th February, 2025.

Action needed: For the continuation of the approval of the BCI, the course of action required to be undertaken on the aforementioned points is as follows: -

(a) Procuring of crown chairs for the moot court room,

(b) Legal Aid Cell is currently situated on the 2nd floor. It has to be shifted to the ground floor along with all the banners and paraphernalia of the cell.

(c) As prescribed by the BCI, the existing classrooms have to be refurbished to match their requirements and the case is to be taken up by the college management.



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AGENDA POINT 2 LEGAL AID CELL ACTIVITIES

5. The institute has a functional Legal Aid Cell as per the requirement of the BCI. It is a way for the institute to discharge its social responsibility and commitment to provide legal services to the poor as well as offering practical training to students. There is a need to increase the activities of the cell as per the requirements of the BCI and other ranking agencies.

Action Required: The coordinators of the Legal Aid Cell will undertake the plan for the adoption of a village with the help and guidance of DLSA, Mohali. Along with this, various awareness programmes can be organized to cater to the needs of the said village.

AGENDA POINT 3 ACADEMIC CALENDAR FOR NEW ACADEMIC SESSION

6. An academic calendar serves as a foundational framework for planning and organizing the academic year in a structured and efficient manner. It is essential to prepare the academic calendar before the commencement of the new academic session (2025–2026) to ensure smooth coordination of both academic and co-curricular activities. Hence academic calendar for the new academic session needs to be prepared. The institute has many centres and societies which conduct activities in the college as per their respective mandate. Faculty should discuss the events which are to be organized in this year and accordingly academic calendar is to be prepared.

Action Required: Once the coordinators for various activities, centres and societies are appointed, they will meet and mutually discuss the activity schedule of their centres, societies as well as the National Competitions/Events. The academic calendar shall be prepared keeping in mind the schedule of the classes and examination as set forth by the Punjabi University, Patiala. Proposed Academic calendar by IQAC will be put up for approval.

AGENDA POINT 4 ORGANISATION OF FACULTY DEVELOPMENT PROGRAMME

7. In today's changing dynamics of the teaching profession it has become necessary to keep up with the new dimensions and changes in the field of teaching. To familiarise the faculty with these changes and their growth, it was recommended by the special invitees to the IQAC meeting that a Faculty Development Programme should be planned for the upcoming Academic Session of 2025-



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2026. The FDP needs to be organised for 5-7 days as per UGC guidelines for consideration towards the API score for the faculty's promotion.

Action Required: After due discussions, the topic and the dates for the conduct of the FDP will be finalised. The same will be included in the academic calendar as well. It is recommended that it should be planned in the next semester (Jan-Apr 2026).

AGENDA POINT 5 USE OF NON-CONVENTIONAL SOURCES OF ENERGY IN THE INSTITUTE

8. Non-conventional sources of energy have become increasingly popular due to their environmental benefits, renewable nature and potential towards sustainability. The use of said resources is now a requirement of various ranking agencies. So, the institute shall endeavour to utilise the non-conventional energy sources, especially solar energy to generate electricity, which will in turn also help in reducing the electricity bill of the institute.

Action Required: The institute shall take up the proposal for using solar energy for electricity generation with the management at the earliest.

Date: 06 Jun 2025

Ekjyot 6/6/25
Dr Ekjyot Kaur Gujral
IQAC Coordinator

Upagya Sharma 6/6/2025
Ms Upagya Sharma
Co-Coordinator, IQAC

Amit Kumar 6/6/2025
Dr Amit Kumar
Co-Coordinator, IQAC

COUNTERSIGNED

Tejinder Kaur 06/6/2025
Dr Tejinder Kaur
Principal

Gurdev Singh
Col Gurdev Singh (Retd.)
Registrar