

ARMY INSTITUTE OF LAW

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING HELD ON 17TH DEC 2020

1. A meeting of IQAC Cell was held on 17 Dec 2020 at Army Institute of Law, Mohali. The following were present in the meeting: -

(a)	Maj Gen Vikram Taneja, Chairman, AIL	Presiding officer
(b)	Dr Tejinder Kaur	Chairperson, IQAC
(c)	Ms Ekjyot Kaur Gujral	Coordinator IQAC
(e)	Mrs Jasleen Chahal	Member IQAC
(f)	Dr Puja Jaiswal	Special Invitee
(g)	Dr Kulpreet Kaur	Special Invitee

2. The Coordinator, IQAC, welcomed all the members. Progress on the points of the last meeting was given.

3. The following agenda points were discussed and deliberated upon: -

Agenda point 1

Discussion on NAAC points and preparation of AQAR for the institute

Based on the NAAC report of the 2nd cycle of the institute which was completed in May 2020, the Chairman, AIL had a detailed discussion with the IQAC members on the points of improvement of the institute. It was decided that a roadmap, for development with specific timelines, shall be prepared. Also, detailed discussion was held regarding filling up and submission of AQAR to NAAC for the current year. Timeline to be set for finalizing the AQAR whereby a criteria wise report will be prepared by the members of the NAAC core committee of the institute.

Agenda point 2

Academic Calendar for the next semester

Keeping in view the University calendar and other activities/events to be organized by the institute in the forthcoming semester, the Academic Calendar for the next semester i.e. January-June 2021 was prepared.

Agenda point 3

Preparation of data for participation in the NIRF and other rankings 2021 for the institute

Every year the Institute participates in the NIRF and rankings by other agencies. Institute is preparing to participate in the all these rankings. Accordingly, the required data for 2021 is to be prepared and forwarded to the respective ranking agencies.

Agenda point 4

Purchase of laptops for the faculty

Due to covid-19, the classes were being held in the online mode and the next semester would also continue in the same mode. Keeping this in view, it was discussed that the faculty needs to be provided with upgraded technology. A decision was taken to purchase new laptops for the faculty. The project for the purchase of 17 laptops has to be undertaken.

Agenda point 5

Conduct of Online Faculty Development Programme

IQAC coordinator after deliberations with the members decided to conduct an online FDP in the institute. The possible themes were discussed and the theme that was decided by the members was 'Teaching Pedagogy in contemporary times: Effective process and tools'. The programme will serve as a platform for teachers and professionals to come together and discuss the latest developments in the area of teaching and learning. Accordingly, the brochure would be designed and made public on different platforms for the information of the people.

Agenda point 6

Up gradation of the institute website

IQAC members felt that there was a need to upgrade the existing website of the institute. It should be more informative, interactive and more student centric. Accordingly, a committee would be constituted for taking up this project on priority basis. The committee will make a plan for suggestions pertaining to changes to be made in the website along with some new additions that are reflective of the institute's overall functioning and academics.

Agenda point 7

Up gradation of the Wi-Fi

The present Covid-19 situation has made us reliant on internet for teaching and academic work. This requires strong internet connectivity. Keeping this in view, it was decided to upgrade the existing wi-fi of the institute to meet the needs of the faculty, staff and students. A project for the same has to be undertaken and the required budget has to be allocated for installing new fibre optics, cables, switches etc. wherever required, which needs to be discussed with a suitable vendor. Efforts should be made to complete the work before the commencement of the next session.