

ARMY INSTITUTE OF LAW

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 07 DEC 2023

1. A meeting of IQAC was held on 7 December 2023 at Army Institute of Law, Mohali. The following were present in the meeting: -

(a)	Dr Tejinder Kaur, Principal	Chairperson, IQAC
(b)	Col SP Singh, Registrar	Senior Administrative Officer
(c)	Dr Ekjyot Kaur Gujral	Coordinator IQAC
(d)	Ms Upagya Sharma	Co-Coordinator IQAC
(e)	Mr Amit Kumar	Co-Coordinator IQAC
(f)	Dr Alamdeep Kaur	Special Invitee
(g)	Dr Amrita Rathi	Special Invitee

2. The Coordinator, IQAC, welcomed all the members. Progress on the points of the last meeting held on July 11th, 2023 was reviewed which included the successful conduct of 9th Convocation and the Annual Alumni Meet and the 13th edition of Checkmate- AIL National Moot Court Competition. The initiation of the new course B.Com. LL.B is still under process. All other agenda points have been taken care of.

3. The following agenda points were discussed and deliberated upon: -

AGENDA POINT 1

UPDATE FROM BAR COUNCIL OF INDIA REGARDING ACADEMIC GROWTH

4. The institute has already put forth the proposal to BCI regarding fresh course i.e. B.Com. LL.B and increase of seats from 100 to 120 for B.A. LL.B. The institute need to take up the case and speed up the process for seeking the required progress so that the intake may increase and new course may commence from the new session 2024-2025.

Action needed: The case needs to be taken up with the BCI on urgent basis by the concerned coordinator.

AGENDA POINT 2

CONDUCT OF 2ND FACULTY DEVELOPMENT PROGRAMME

5. The institute is planning to conduct the Faculty Development Programme in January 2024. The various themes for the FDP were discussed. The Co-ordinator for the conduct of FDP have been assigned the task to finalize the theme and schedule of the FDP.

Action Required: The Event Coordinators to meet the principal regarding the conduct of FDP before the winter break.

AGENDA POINT 3
ACADEMIC CALENDAR FOR JANUARY TO JUNE 2024

6. The Academic Calendar for the forthcoming semester i.e. January to June 2024 needs to be prepared. All the concerned coordinators should discuss the details of various event to be conducted in this semester and accordingly Academic Calendar to be prepared and put up on website by 15 December 2023.

Action Required: Event Coordinators to meet and discuss the activity scheduled with the principal.

AGENDA POINT 4
APPOINTMENT OF NODAL OFFICER FOR AISHE

7. The existing Nodal Officer has left the institute. Therefore, a new Nodal Officer needs to be appointed. The Nodal Officer shall undertake the responsibility of uploading and verifying the institute data on the AISHE Portal.

Action Required: After due discussions, Mr Amit Kumar, Assistant professor of Law, has been appointed as the Nodal officer and the details shall be uploaded on the AISHE portal.

AGENDA POINT 5
DEVELOPMENT OF 1.44 ACRE

8. Since the institute has sought approval for a fresh course from BCI, the infrastructure for the same is required. A new Academic block is being planned to be constructed on 1.44-acre land for which proposal must be put up before the management for approval.

Action Required: Proposals to be drawn up and put up before the management.

AGENDA POINT 6
CONDUCT OF ANNUAL DAY

9. The Institute will conduct the Annual Day on 29th April 2024. The event coordinator needs to plan the event along with finalization of prizes and budgeting for the event after due discussion with the principal.

Action Required: Concerned coordinator to look into the discussion and conduct of the event.

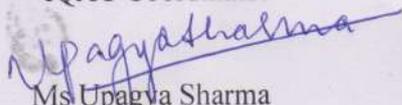
AGENDA POINT 7
IDENTIFICATION OF EARMARKED ROOMS FOR SOCIETIES/CENTERS

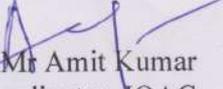
10. The Chairman of the Institute had given an idea of earmarked rooms for societies/centers. In pursuance to the same the IQAC members have identified and recommended rooms for societies/centers for the conduct of their meetings. (List Attached)

Action Required: To execute the proposal after due approval. Boards needs to be put outside the designated rooms.

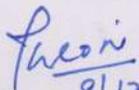
Date: 08 Dec 2023


Dr Ekjyot Kaur Gujral
IQAC Coordinator

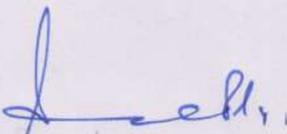

Ms Upagya Sharma
Co-Coordinator, IQAC


Mr Amit Kumar
Co-Coordinator, IQAC

COUNTERSIGNED


Dr Tejinder Kaur
Principal

8/12/2023


Col SP Singh (Retd.)
Registrar

AIL CENTRES/SOCIETIES

S.NO.	CENTRE/SOCIETY	ROOM
1.	Moot Court Society	Moot Court Room (Ground Floor)
2.	Debate Society	Seminar Hall (Ground Floor)
3.	AIL Research Society	Research Aid Cell (First Floor)
4.	Internal Quality Assurance Cell (IQAC)	Room No. 1 (First Floor)
5.	Centre for Research in Corporate Law and Governance (CRCLG)	Room No. 2 (First Floor)
6.	AIL Centre for Research in Social Sciences (ACRSS)	Room No. 3 (First Floor)
7.	Centre for Research in Constitutional Law and Policy (CRCLP)	Room No. 4 (First Floor)
8.	AIL Centre for Gender Justice (ACGJ)	Room No. 5 (First Floor)
9.	Alternate Dispute Resolution Society (ADRS)	Room no. 6 (First Floor)
10.	AIL Eco Club	Room No. 7 (First Floor)
11.	Sports Society	Room No. 8 (First Floor)
12.	Legal Aid	Legal Aid Cell (Second Floor)
13.	Cultural Society	Music Room (Third Floor)