



ARMY INSTITUTE OF LAW
SECTOR-68, MOHALI -160062
Tele : 0172-5095336-38, E-mail info@ail.ac.in



SITUATION VACANT

1. Applications are invited for the post of **Asst Librarian - 01** on contractual term basis for Morning & Evening shifts. Library remains open till 11 P.M. Evening shift timing is 3 P.M. to 11 P.M. Library is 07 days working. One day weekly off provided to each library staff.

Qualification & Experience - Master's Degree in Library Science with 55% marks and basic knowledge of Computer & Library software. Candidate having working experience in College will be preferred.

Emoluments - **Rs.17,250/-** (Consolidated)

Age - Below 53 years

2. **Preference** - Preference will be given to ESM candidates.

3. Apply on prescribed performa available at Institute website alongwith copies of bio data, academic and experience certificates.

4. Last date to apply – **02 May 2022**.

5. Only short listed candidates will be called for interview. No TA/DA is admissible.

Principal

ARMY INSTITUTE OF LAW
SECTOR- 68, MOHALI

APPLICATION FORM FOR THE POST OF : ASST LIBRARIAN

(**Note:-** It is mandatory for the candidate to fill up the details of family members & dependents).

1. Name (in block letters) _____
2. Father's /Husband's Name (in block letters) _____
3. Present postal address (in block letters) along with Mobile No and E-mail

Paste recent
photograph

Mob No _____ E-mail _____

4. Permanent Home address (in block letters)

5. (a) Nationality _____ (b) Marital Status _____
(c) Family details & dependents:- _____

6. Date of Birth _____

7. Educational qualifications (Please attach one set of attested copies alongwith original application only).

Exams Passed	Univ / Board	Year of passing	Total Marks	Marks Obtained	% age	Remark
Matric						
10+2						
B. Lib						
M.Lib						
Any other Exam						

8. Working Knowledge of Computer _____

9. Last unit served with appointment (For ex-servicemen only) _____

10. List of all previous employment in order (Starting with most recent post held)

Name of Employer	Post held	Pay Scale	Period		Brief Description of Duties	Reasons for Leavings
			Fro	To		

11. A paragraph of self evaluation regarding different fields of activity relating to the job.

12. Additional Information (if any) _____

13. List of Enclosures:-

- (a) Matriculation cert (b) B.Lib (c) M.Lib
 (d) ID Residence proof (e) Experience Cert (f) Sports participation cert
 (g) _____
 (Any other documents)

14. Declaration. I solemnly declare that :-

- (a) The above information is complete and correct.
 (b) I have never been disqualified from University work/appearing in any Univ examination.
 (c) I have never been dismissed either from Govt or from University, College or other public or Private Organization service.
 (d) I have never been prosecuted, kept under detention or bound down/ fined, convicted by the Court of Law for any offence.

Place :

Dated :

(Signature of the applicant)